**PHI DELTA KAPPA Chapter 1607**

**September 25, 2103 Minutes**

Attendees: Jane Kramer, Jim Schwarz, Cynthia Cockrel, Sherie Williams

1. Approval of August 22, 2013 minutes – Jane moved, Cynthia seconded, approved.

Cynthia moved to accept, Sherie seconded. Motion passed unanimously.

1. **Reports:**

**A. Treasurer’s Report**

As of August 15, 2013, all checks were cleared and the account balanced with the exception of $+.10 (our favor).The current balance is **$12,964.30**.  An additional $2,000.00 was contributed to the PDK endowment fund.  Our contribution, to date, is $15,000.00.  Finally, the endowment recipient, Laquita Hart, has acknowledged the receipt of the $1,000.00 endowment scholarship award received through Texas College. Sherie moved to accept, Jane seconded, approved.

**B. Speaker’s Bureau**

Jim received 2 30-35 minute video lessons and shared with his staff to review. The videos received positive reviews from his staff. Jim will send cd’s or an electronic version to each of the board members for review. Upon approval the videos will be marketed. Possible venues would be advertising in the newsletter or creating a web page. Sherie will explore the possibility of hiring a GVSU employee as a webmaster. There could be a possible 8 or 9 lessons created by the creator of the two currently being reviewed.

**C. Membership**

Jane is willing to become membership representative. Sherie will add her to the State of Michigan Chapter’s leadership roster as such. Jim shared an email exchange he has had with Albion College professor requesting assistance with a student organization. Sherie offered to assist and share experiences from Grand Valley. Discussion of paying the student organizations board members professional dues as an incentive to accept leadership roles was discussed.

**D. Scholarships**

It was confirmed that the International scholarships are now applied for online, rather than nominated by chapters. This eliminates the need to change the process established as the local scholarships given by the chapter.

**E. By-laws revisions**

The current by-laws were reviewed by all board members. Updates and revisions were made to reflect current practice. Jim will update changes in preparation to submit to members via the newsletter. Sherie will explore the history of the merger of all chapters into the State Chapter and forward to Jim for inclusion in the by-laws. Cynthia reviewed and updated our EIN number.

**F. Chapter Dues Increase**

No increase in local chapter dues was supported by all. An announcement will be included in the newsletter noting the increase in International dues effective 7/1/13.

**G. Each One Reach One**

Just be thinking of who would be valid candidates.

**H. Teachers of Tomorrow (GVSU)**

It was discussed the chapter could support paying the student rate membership for the President and Vice President of the organization to support their leadership role. Sherie shared a request for special project funding. A request was made to have the students submit a budget request for future approval (see attached).

**I. Fall Newsletter**

Kay will put together the fall newsletter with a November date as the target.

**J. Goals and Plans for 2013-14**

Virtual meetings were suggested for November and January; face-to-face meetings for March and May. Specific dates to be solicited by Jim.

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| 1156 | 5/29/13 | Cynthia A. Cockrel |   | $89.16 |   | $15,002.51 | Travel Reimbursement |  |
| 1157 | 5/29/13 | Ron Laeder |   | $129.95 |   | $14,872.56 | Travel Reimbursement |  |
| 1158 | 5/29/13 | James Schwarz |   | $101.70 |   | $14,770.86 | Travel Reimbursement |  |
| 1159 | 5/29/13 | Oxford Community Schools |   | $751.26 |   | $14,019.60 | Travel Reimbursement-PDK Conference |
| 1160 | 5/29/13 | Deborah Jenkins |   | $96.05 |   | $13,923.55 | Travel Reimbursement |  |
| 1161 | 5/29/13 | Wei Gu |   | $73.45 |   | $13,850.10 | Travel Reimbursement |  |
| 1162 | 5/29/13 | Gilbert & Blake's |   | $872.16 |   | $12,977.94 | Awards Dinner |  |  |
| 1163 | 5/29/13 | MESSA |   | $3.60 |   | $12,974.34 | Room Reservation, Ice Water & Coffee |
| 1164 | 5/29/13 | Josh Bridges |   | $200.00 |   | $12,774.34 | iPad Training Modules |  |
| 1165 | 5/29/13 | Phi Delta Kappa International |   | $2,000.00 |   | $10,774.34 | Education Foundation/Scholarship Endowment |
|   | 6/4/13 | Electronic Transfer |   |   | $1,170.82 | $11,945.16 | Chapter Remits as of June 2013 |
| 1166 | 7/29/13 | Phi Delta Kappa International |   | $142.50 |   | $11,802.66 | Gift Memberships for Lettie Sittsamer, Katie Schnettler, and Laquita Hart |
| 1167 | 7/29/13 | Phi Delta Kappa International |   | $100.00 |   | $11,702.66 | Scholarship Endowment for Laquita Hart |
|   | 8/15/13 | Electronic Transfer |   |   | $1,261.64 | $12,964.30 | Chapter Remits as of August 2013 |

To whom it may concern,

Teachers of Tomorrow organizes several volunteer opportunities for Grand Valley students pursuing a degree in Education. We arrange for members of the organization to meet with students in different elementary, middle, or high schools in the surrounding area and create educational activities for our members to facilitate while with these students. For example, in the past we have worked with Sibley Elementary and designed culminating activities that corresponded with different stories that members read to small groups in the classroom. We are also currently in the process of working with Abney, a school in Grand Rapids, to bring high school students to Grand Valley’s campus and get them excited about college. We want students, most of who have grown up in poor neighborhoods, to become aware of college opportunities and the importance of getting a college education. By creating relationships with these students and sharing our own personal stories and successes while in college, members of Teachers of Tomorrow hope that we can encourage these students to look more into college and their opportunities regarding this important decision.

Any financial assistance that can be contributed to Teachers of Tomorrow in order for our organization to carry out these activities would be greatly appreciated! Below is a brief budget for the activities that our organization is working on establishing:

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| --- | --- | --- |
| Activity/Location | Brief Description | Suggested Budget |
| Sibley Elementary | Reading stories to students and following up with educational activities that correspond to the students. Also, buying books to assist teachers in creating a classroom library. | $200.00Cost of books for classroom library and supplies for activities |
| Abney  | Visiting students and talking to them about college expectations, bringing students to Grand Valley, and creating activities to do with students.  | $500.00Cost of materials for activities, transportation for students, and meal costs when students visit Grand Valley  |
| General Meetings | At our meetings we bring in speakers from Grand Valley’s College of Education or different volunteer organizations in the area. We answer questions about the COE and participate in activities such as Operation Christmas Child and writing letters to students in the area.  | $300.00Cost of food at the meetings, supplies for meeting activities (such as materials to fill shoe boxes for Operation Christmas Child), and fees to participate in campus events |

Thank you so much for your time! We are greatly appreciative of any financial assistance granted!

Sincerely,

Teachers of Tomorrow

Grand Valley State University